



JDC Central 2012  
Competition Rule Book

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## 1.0 Introduction

The JDC Central (JDCC) Business Competition is an academic case competition in central and eastern Canada. It is the only event of its kind in the region to combine academics, athletics and social challenges to test undergraduate business students in a highly competitive and spirited environment.

The competition is comprised of eight (8) academic cases, a parliamentary-style debate tournament, a two (2) sport athletic tournament and eight (8) social challenges. Prior to the event, each university is required to compete in a charity competition, which includes a large fundraising event and encourages regular volunteering in the community. JDCC also boasts three (3) amazing night events. Each evening is themed and the competition concludes on the third and final night with the gala dinner and awards ceremony.

This JDC Central Competition Rule Book breaks down the rules and regulations that govern the competition. The JDC Central Organizing Committee Guide includes information specific to the structure, planning and execution of JDCC 2012. Please review these packages carefully. Both of these documents are collectively amended by the JDCC Captains every year and continue to evolve with the competition. We encourage you to bring forward any concerns and recommendations.

It is the responsibility of each JDCC Captain to ensure that they have read and understood all of the content in both the JDC Central Organizing Committee Guide and the JDC Central Competition Rule Book. Furthermore, it is the Captain's responsibility to ensure that his or her entire team has read and understood the content herein provided. Any violation of the code of conduct, rules or regulations of the competition will be the responsibility of the offending delegate and his or her Captain(s).

Your commitment, persistence, and enthusiasm that you and your teams are investing into this competition are what makes JDCC possible and ensures its success in the future. Together, we have the opportunity to build what will become one of the greatest competitions in Canada.

Welcome to JDC Central,

The JDC Central 2012 Organizing Committee

## 2.0 Code of Conduct

All delegates at JDCC are bound by the Code of Conduct while participating in all official JDCC events, including any components of the competition that lie outside of the main competition dates (ie. initiatives at each school for the Charity Competition).

- No excessive drunkenness
- No gross negligence
- No violent behaviour
- No disrespectful behaviour
- No decorating of hotel hallways or guestrooms
- No disturbing other guests (inclusive of all venues)
- Follow the itinerary and instructions from the JDCC Organizing Committee
- Follow instructions given by JDCC volunteers and OC
- Respect and follow the rules of the competition
- Be an ambassador for your school
- Have fun!!!

Any breach of this Code of Conduct will result in immediate deduction of Participation Points from the offending team's total. Further actions may be taken by the JDCC Organizing Committee (OC) including, but not limited to, disqualification of the offending participant(s), or disqualification of the offending team.

### **3.0 JDCC Team Composition and Eligibility**

All schools participating in JDCC are required to meet certain team composition requirements, including, but not limited to, team size and delegate eligibility. This section outlines the regulations for team composition.

#### **3.1 Full Team Composition**

Full teams are deemed eligible to compete for the School of the Year award. Full teams are not required to compete in all categories, but will receive no special accommodation to make up forgone points from categories in which they did not compete. Below is the composition of a full team which sends competitors in all categories.

- JDCC Captain(s) – Up to two (2) captains
- Academic Competition – Three (3) competitors per case
- Debate Competition – Four (4) competitors total
- Sports Competition – Eight (8) competitors total
- Social Competition – Four (4) competitors total
- Faculty Advisor – One (1) advisor total
- Godparents – Up to two (2) godparents total
- Volunteers – Up to three (3) volunteers total

Note: Upon request, schools will be allowed to bring additional volunteers however, these individuals will not be on the official team roster and cannot contribute to charity hours.

#### **3.2 Half Team Composition**

Half teams are deemed eligible to compete for the Half Team of the Year award. Half teams are the minimum size of team that can be sent to JDCC and the required composition is shown below.

- JDCC Captain(s) – Up to two (2) captains
- Academic Competition – Three (3) competitors per case, to a maximum of three (4) cases
- Social Competition – Four (4) competitors total
- Faculty Advisor – One (1) advisor total
- Godparents – Up to two (2) godparents total
- Volunteers – Up to three (3) volunteers total

Note: Upon request, schools will be allowed to bring additional volunteers however, these individuals will not be on the official team roster and cannot contribute to charity hours.

#### **3.3 Delegate Eligibility**

All delegates are required to meet specific eligibility requirements, as follows:

- JDCC Captains and academic, debate, sports, and social competitors:
  - o must be enrolled in an undergraduate business, commerce or related program that falls

under the school of business or business degree granting faculty.

- o must be enrolled as students during a portion of the academic year in which JDCC is held and cannot have officially graduated before the last day of the competition
  - o must not be members of the JDCC OC or be JDCC volunteers
  - o must be registered prior to the competition with the JDCC OC
  - o must not be on the executive committee of the Canadian Association of Business Students (CABS)
- JDCC Godparents:
    - o must not be members of the JDCC OC or be JDCC volunteers
    - o must be registered prior to the competition with the JDCC OC
  - JDCC Faculty Advisors:
    - o must be faculty or staff members at their respective schools
    - o must not be members of the JDCC OC or be JDCC volunteers
    - o must be registered prior to the competition with the JDCC OC

Further eligibility constraints may apply to competitors in specific categories and any such constraints will be explicitly stated in their respective sections of this document.

Proof of status as a registered student at the competing university must be sent to the Organizing Committee at the time of registration for all JDCC Captains and competitors. Any delegate who fails to produce proof that eligibility requirements have been met will be ineligible to compete. Refunds will not be given to delegates who fail to meet eligibility requirements nor to any team member affected by the ineligible delegate. It is the responsibility of the JDCC Captains to ensure that each team member meets the requirements above.

### **3.4 JDCC Team Executives**

JDCC Team Executives are persons with significant duties and responsibilities for a JDCC team throughout the competition year. These persons may or may not be attending JDCC.

### **3.5 Delegate Identification**

Each delegate will be assigned an identification number, consisting of one letter followed by a two digit number. Each school will be assigned one (1) unique letter for the identification number which all members of that team will share. Volunteers and OC will be also assigned unique letters. This letter will be separate and distinct from the letter assigned to the team for the purposes of Academic and Debate Competitions. These identification numbers will be displayed on all identification badges and will be used for checking in on attendance rosters at JDCC events.

## **4.0 Academic Competition**

This section outlines the structure, rules and evaluation of Academic Competition at JDCC. This section serves as the basis for all decisions made in regards to the Academic Competition.

### **4.1 Team Composition and Eligibility**

An academic case resolution team must be comprised of three (3) competitors. Competing schools must apply to the JDCC OC for an exemption in writing if they wish to field a two (2) competitor team. There are no requirements to meet gender proportion quotas. Delegates who compete in the Academic Competition are not eligible to compete in any other competition at JDCC, except the Charity and Participation Competitions or if called upon as a substitute in the Sports or Social Competitions, as outlined in the Sports and Social Competition sections of this document.

#### **4.1.1 Substitutes**

Teams will not be allowed to have substitutes even in the event that one member of the team is unable to compete for the duration of the competition.

### **4.2 Academic Case Categories**

The following are the academic cases that will be presented at JDCC:

- Accounting
- Business Strategy
- Entrepreneurship
- Finance
- Management Information Systems
- Marketing
- International Business
- Human Resources

### **4.3 The Competition Process**

The academic case competition is a three (3) stage process consisting of isolation, resolution and presentation stages. Academic case competitors will progress through the stages of competition as per the provided academic case schedule.

JDC Central personnel will escort competitors between each of the competition stages. When competitors are in transit between stages, they must not make attempts to communicate information to anyone beyond gestures of recognition (waving, nodding, winking, etc). A competitor may communicate with a JDCC volunteer to ask questions or respond to questions asked by the volunteer. Any attempt to communicate information relevant to the case will result in the immediate disqualification of the offending team.

### **4.3.1 Isolation**

All case competitors are required to enter isolation as the initial competition stage. As presentations are staggered throughout the day, a controlled environment, such as isolation, is essential to guarantee that case solutions are not “leaked” to competitors prior to their case presentation.

Only competitors who are scheduled to be in isolation shall be permitted to enter the isolation area. Any person who wishes to enter isolation with just reason must receive the explicit consent of the JDCC OC and must be escorted by a JDCC volunteer for the duration of his or her stay in the isolation area. Under no circumstances may any person who has been exposed to relevant case materials be permitted to enter isolation. Any attempt to disclose additional information or provide additional materials will result in the disqualification of the respective team.

#### **4.3.1.1 Isolation Check In**

All competitors will be required to present their official JDCC delegate tag before being allowed to enter isolation. Participants who are unable to produce the required identification prior to their isolation check in time will not be permitted to enter isolation and will be unable to proceed to resolution and presentation. If a team member is disqualified but the team still meets minimum team eligibility requirements, the team will be permitted to compete without their disqualified member. Competing teams must be checked in as a group and cannot be checked in separately. Teams arriving late for isolation will be automatically disqualified.

#### **4.3.1.2 Search for Prohibited Items**

Every individual that enters isolation will be asked to remove all personal belongings from their person. Items including, but not limited to phones, laptops, pagers, wallets, purses, books, class notes, coats, pens and pencils, are strictly prohibited. It is the responsibility of the competitor to ensure that all personal items are given to JDCC volunteers during check-in.

JDCC will not be held liable for lost or stolen items that are confiscated at isolation and, as such, competitors are encouraged to not bring personal items.

JDCC volunteers will perform a complete search of each competitor entering isolation to ensure that no personal belonging are being taken into isolation. If any additional items are found on a competitor’s person, the items will be removed by JDCC Volunteers.

Competitors who require special accommodations for items including, but not limited to, crutches, slings and prescription medications must notify the JDCC OC prior to the competition and JDCC volunteers reserve the right to examine any approved personal items for signs of attempted academic misconduct. Any competitor found with unauthorized material disguised as an approved personal item will be immediately disqualified and this decision will be final and closed to appeal.

#### **4.3.1.3 Isolation Amenities**

Lunch will be provided in the isolation room between the hours of 10am and 1pm. Teams who are scheduled to enter the resolution stage between 10am and 1pm will be permitted to bring food from isolation to the resolution rooms. Games and activities will also be provided in the isolation room.

#### **4.3.2 Resolution**

During the resolution stage, competing teams will generate their case solution. Each of the cases will have a three (3) hour resolution period. Individual case resolution rooms will be allocated to each team and no personal belongings are allowed in the room. Teams found to be in possession of banned materials will be disqualified from the respective competition.

Each resolution room will have the following materials available:

1. Three (3) copies of the academic case materials
2. One (1) laptop computer equipped with Microsoft Office 2007 (Word, Excel, and PowerPoint). Computers will not have access to the internet.
3. One (1) USB memory stick
4. One (1) non-programmable scientific calculator (SHARP EL-510RB Scientific Calculator)
5. One (1) CICA handbook (Accounting case only, soft copy)
6. Stationary (pens, highlighters, and paper)

The JDCC OC reserves the right to give additional resources to teams in resolution; in the event that this is done, all teams in the same case must be given the same resources.

Teams are expected to prepare a twenty (20) minute PowerPoint presentation within the resolution time allotted. At the close of the resolution period, teams must return all materials, excluding the USB memory stick, to the JDCC volunteer in charge of the case; these materials will not be returned. No information in the PowerPoint presentation shall make reference to the team's identity or university, including the file name.

Competitors in resolution are not permitted to communicate with any person except members of the OC and authorized volunteers. If any team member is exposed to unauthorized communication during resolution, the offending case team will be disqualified. All disqualifications in the resolution stage are considered final and closed to appeal.

In the event of a technical malfunction (ie. computer malfunction, power surge etc) participants are asked to report to the problem to the case volunteer. The OC must be reasonably prepared to fix technical issues in a timely manner. If the malfunction is not corrected in ten (10) minutes from the initial reporting of the issue, one (1) minute will be added to the resolution time for each additional (1) minute that passes beyond the ten (10) minute threshold until the issue is resolved. It is the responsibility of competing teams to save their work onto the supplied USB memory stick frequently. No extra resolution time will be allotted when technical difficulties are encountered. In the event of systemic technical problems, all

participants will be provided with alternative means of presentation (i.e. overhead projectors).

All teams will be given a ten (10) minute warning before the end of resolution. At this time, a JDCC volunteer will enter the room and copy the team's presentation to another USB memory stick for the purposes of printing the slide deck for judges. If groups continue to work after resolution concludes, the team will be immediately disqualified. All work must be completed and saved to the USB memory stick before the conclusion of the resolution period.

### **4.3.3 Presentation**

Teams will be escorted from resolution to the presentation room at the conclusion of the resolution period. Presentations will begin when judges are ready to proceed and will follow the format outlined below.

#### **4.3.3.1 Case Presentation**

Each team will be given eighteen (18) to twenty (20) minutes to present the case to the judges. Presentations which do not reach the minimum time threshold will be penalized ten (10) percent of their final score. No presentation will be allowed to proceed beyond the maximum time threshold and teams will be asked to stop by the timekeeper at the conclusion of the allotted presentation time; should a team continue to present beyond the allotted time, the team will be penalized ten (10) percent of their final score and judges will be informed to disregard information presented after conclusion of the allotted time.

*Interpretation: If competitors are asked to stop by the timer and they do so, then the 10% penalty shall not be assessed.*

Time warnings will be given at the fifteen (15), eighteen (18) and nineteen (19) minute marks indicating the amount of time remaining in the presentation. A final ten (10) second countdown will be issued by show of fingers.

All members of the competing case team must assume the role of speaker during the presentation. If not all members speak, the team will be penalized ten (10) percent.

Competitors and case spectators must not, under any circumstance, disclose the identity of their competing school to the judges. This includes, but is not limited to, materials that display the name, a trademark, or the school colours of a competing university (hats, t-shirts, sweaters, coats, etc). At no time during the presentation can identification badges be visible. The requirement of anonymity ensures fair competition and avoids undue prejudice or favouritism. If the identity of a team is disclosed to the judges by fault of the case team or their respective delegation, the case team will be disqualified. JDCC Captains are responsible for ensuring that all competitors and spectators are aware of this rule and claims of ignorance will be treated as intentional identification.

#### ***4.3.3.2 Question Period***

At the conclusion of the presentation, judges will be permitted to ask questions of the competing team. This question period shall last no longer than five (5) minutes and the timekeeper will ask judges and competitors to stop at the conclusion of this time period.

#### ***4.3.3.3 Debriefing Period***

At the conclusion of the final case presentation for a specific category, a scheduled general debriefing session of no more than thirty (30) minutes will be held. All teams must attend this session. Attendance will be taken and all competitors of the specific case discipline must attend on time.

During the session, feedback will be provided regarding the presentations and solutions presented that day. Competitors will have the opportunity to ask the judges questions and to speak personally with them after the session concludes. Case sponsors will also be present to meet with competitors. These sessions will be facilitated by JDC Central volunteers.

At no time during the session will any JDCC volunteer, judge or competitor discuss the final team standings of the case. Any team that attempts to ascertain their standing, or relative standing, will be reported directly to the OC disciplined at the OC's discretion.

#### 4.3.3.4 Evaluation

Each presentation will be judged by a minimum of three (3) judges. The judging panel will remain the same for all competing teams in a specific category and each judge may only judge one (1) case.

All competing teams will be assessed a score out of one hundred (100), judged on the following criteria:

POINTS	CASE RESOLUTION	
/20	<b>Structure and Coherence</b> → <i>Organization and coherence of ideas</i>	
/40	<b>Argument and Resolution</b> → <i>Understanding of mandate and underlying issues, quality and quantity of relevant arguments, depth of analysis and pertinence of conclusion</i>	
/10	<b>Originality and Professionalism</b> → <i>Innovation, boldness and respect for competition guidelines</i>	
POINTS	PRESENTATION	
/10	<b>Presentation Quality</b> → <i>Quality of visual aids, clearly structured and followed presentation plan</i>	
/10	<b>Quality of Language Employed</b> → <i>Richness of grammar and vocabulary used</i>	
/10	<b>Diction</b> → <i>Ability to clearly express arguments and use of tone to convey key messages</i>	
POINTS	POINT DEDUCTIONS	
-10	<b>Time Penalty</b> → <i>Under 18 minutes or over 20 minutes</i>	
-10	<b>Speaker Penalty</b> → <i>Not all members spoke during presentation</i>	
<b>/100</b>	<b>TOTAL POINTS AWARDED FOR PRESENTATION</b>	

Teams will be ranked from highest to lowest based on the average final score as determined by the judges. The team that achieves the highest score in a specific category of the Academic Competition will be named the champion of that category.

## **5.0 Debate Competition**

This section outlines the structure, rules and evaluation of Debate Competition at JDCC. This section serves as the basis for all decisions made in regards to the Debate Competition.

### **5.1 Team Composition and Eligibility**

A debate team must be comprised of four (4) competitors. Competing schools must apply to the JDCC OC for an exemption in writing if they wish to field a three (3) competitor team. Delegates who compete in the Debate Competition are not eligible to compete in any other competition at JDC Central, except the Charity and Participation Competitions or if called upon as a substitute in the Sports or Social Competitions, as outlined in the Sports and Social Competition sections of this document.

#### **5.1.1 Substitutes**

Teams will not be allowed to have substitutes even in the event that one member of the team is unable to compete for the duration of the competition.

### **5.2 Scope and Format of Debate**

The Debate Competition is based on the parliamentary style of debate and is confined to political issues within the Canadian parliamentary context. The resolutions presented will concern economic and international policy, but may extend into other areas as well.

#### **5.2.1 Assignment of Sides**

Each team will be assigned to represent either the government or opposition side of the debate. Competing teams will be presented a resolution which is to be debated and given time to formulate their arguments. The government, or pro side, will argue in favour of the proposed resolution. The opposition, or con side, will argue against the proposed resolution.

#### **5.2.2 Member Roles**

Below is a list of roles to be assumed by the competing teams during the debate. Selection of these roles is at the discretion of the competing team.

##### **5.2.2.1 Prime Minister**

The Prime Minister (PM) opens the debate for side government. He or she outlines the resolution and takes a stance supported by various contentions. It is the responsibility of the PM to define the terms of the debate found in the resolution. The PM must also close the debate with a final rebuttal.

##### **5.2.2.2 Leader of the Opposition**

The Leader of the Opposition must outline the Opposition's position. He or she may reject the PM's

arguments and introduce their own. It is also his or her role to accept or reject the definitions of the debate put forth by the PM. Rejection of the definitions of debate must be explicitly stated.

### ***5.2.2.3 Government and Opposition Representatives***

These roles are intended to clarify, delineate and reinforce their party's stance. It is their role to refute the opposing party's arguments. They may also introduce new arguments during constructive time if they feel it is in their interest to do so.

## **5.2.3 Other Roles**

The following roles will be appointed by the OC to preside over the Debate Competition.

### ***5.2.3.1 Speaker of the House***

The Speaker of the House opens the session, outlines the rules and format of the debate, determines who has the floor and enforces adherence to decorum. The Speaker of the House has the right and privilege to decide if, and when, to withdraw a member's right to speak. The Speaker of the House will be a JDCC volunteer and will preside over all debates at JDCC.

### ***5.2.3.2 Debate Timekeeper***

The timekeeper is responsible for tracking the time during the debate. The timekeeper will start a stopwatch at the beginning of every speech. Time warning cards will be held every sixty (60) seconds showing how many minutes remain in the speech. A final ten (10) second countdown will be issued by show of fingers. Fifteen (15) seconds grace will be allowed following the conclusion of every speech; at the conclusion of the grace period, the timekeeper will slap the desk and the Speaker of the House will ask the member to be seated.

## **5.2.4 Types of Speaking Time**

Throughout the debate, certain speaking times come with specific constraints. Time may be either protected or unprotected and constructive or rebuttal.

### ***5.2.4.1 Protected Time***

During protected time, the speaking member may not be interrupted by the opposing party. The beginning or ending of protected time will be noted by a slap on the desk from the debate timekeeper. Any opposing member who attempts to speak during protected time will be seated by the Speaker of the House and noted as being out of order.

### ***5.2.4.2 Constructive Time***

During constructive time, members may introduce new constructive arguments as well as refute the arguments of the opposing party.

### 5.2.4.3 Rebuttal Time

During rebuttal time, no new constructive arguments shall be made. The speaking member may only review the positions presented in the debate to refute the opposing side's arguments and reinforce his or her party's position. Judges will not consider any constructive arguments that a member raises during rebuttal time and the offending member's score will be reduced.

### 5.2.5 Structure of Debate

Three (3) debaters from each side shall speak from the lectern during each debate and selection of these debaters is at the discretion of the competing team.

Below is the breakdown, in speaking order, of the debate:

- Prime Minister
  - o One (1) minute of protected, constructive time
  - o Four (4) minutes of unprotected, constructive time
- Member of the Opposition
  - o One (1) minute of protected constructive time, followed by;
  - o Five (5) minutes of unprotected constructive time, followed by;
  - o One (1) minute of protected constructive time
- Cabinet Minister
  - o One (1) minute of protected constructive time, followed by;
  - o Five (5) minutes of unprotected constructive time, followed by;
  - o One (1) minute of protected constructive time
- Member of the Opposition Two
  - o One (1) minute of protected constructive time, followed by;
  - o Five (5) minutes of unprotected constructive time, followed by;
  - o One (1) minute of protected constructive time
- Parliamentary Secretary
  - o One (1) minute of protected constructive time, followed by;
  - o Five (5) minutes of unprotected constructive time, followed by;
  - o One (1) minute of protected constructive time
- Leader of the Opposition
  - o One (1) minute of protected constructive time, followed by;
  - o Four (4) minutes of unprotected constructive time, followed by;
  - o Three (3) minute of protected rebuttal time
- Prime Minister
  - o Three (3) minutes of protected rebuttal time

### 5.2.6 Validity of Government's Interpretation of Resolution

Side government must present a debatable case which must give the opposition some reasonable grounds to base their arguments. Government's framing of the resolution may fail to be debatable if:

- 1) it is a truism. This means that the government has framed the resolution such that no honest,

thinking person would oppose. For example, "child abuse should be illegal."

- 2) it is a tautology. This means that the government has framed the resolution such that is logically true. For example, "Stephen Harper is the worst Canadian Prime Minister since 2008" is a tautology, since he has been the only Canadian Prime Minister since 2008.
- 3) it requires the opposition to possess specific knowledge that a reasonably intelligent generalist could not be expected to have. For example, "The Air Force should decommission the V-22 Osprey helicopter because of its low flight-thrust ratio" requires overly specific knowledge.

If the opposition believes that government has presented a truism, tautology, or specific knowledge case, the Leader of the Opposition must explicitly state this in his or her speech giving justification for the claim. The Leader of the Opposition may then alter the government's case to make it debatable. If the government refuses to accept the opposition's alteration of the case, the round will conclude and the judges will decide if the case was acceptable. If the judges believe the case was a truism, tautology, or specific knowledge case, the government will lose the round.

### **5.2.7 Other Speaking Privileges**

Members retain certain speaking rights even when not speaking at the lectern during their allotted time. Below is a list outlining typical member privileges and how they apply to the Debate Competition.

#### **5.2.7.1 Points of Information**

Teams will be able to directly ask questions of the speaking member on the opposing side through the use of Points of Information (POI). The purpose of a POI is to immediately exploit a weakness or flaw in logic of the opposing speech through the use of a simple, direct question.

POIs must be framed in the form of questions with the purpose of clarification or exposing flaws in logic that strengthen the case of the asker. POIs must not be a statement of fact or commentary and may only be asked during unprotected, constructive speeches.

Members may also use a special form of POI, called a Point of Clarification. Points of Clarification must be phrased as a question and are intended to force the speaking member to clarify his or her argument to ensure a confusion-free debate round. Points of Clarification must not be abused by asking for an unreasonable number of clarifications or by disguising arguments as clarification.

To ask a POI, the competitor must stand up and place one hand on his or her head with the other hand pointed towards the individual making the speech. At this point, the individual who is speaking has the right to refuse hearing the question and may waive the opposing team member's question by a verbal or hand gesture. The speaker may also elect to accept the question and can make a verbal or hand gesture to acknowledge the question.

Members are under no obligation to accept POIs. However, proficiency in answering POIs and the confidence to accept them will result in higher individual speaker points. Any individual who refuses to answer any POIs during constructive speech will receive a lower individual speaker score.

A POI used effectively can add a new dimension to the debate and push competitors to truly think on their feet. If POIs are not used in a constructive manner and compromise the spirit of the debate, the Speaker of the House will warn the offending member when the speech has concluded and the offending debater will lose individual speaker points.

#### ***5.2.7.2 Points of Order***

Points of Order (POO) will not be permitted at any time. POOs are used to point out when a member is out of order. The Speaker of the House will address issues of decorum, including, but not limited to, members speaking out of order, members posing too many POIs and members displaying outwardly disrespectful behaviour. Any issue with decorum will result in the loss of individual speaking points from the offending member's score. In extreme cases, the Speaker of the House will inform the Organizing Committee of the situation which may result in the deduction of overall participation points from the offending school.

#### ***5.2.7.3 Points of Personal Privilege***

Points of Personal Privilege will not be permitted at any time. Points of Personal Privilege are asked when a debater wishes to ask a favour, such as a request for a washroom break or to rise on a point of order if the debater who is speaking is engaging in direct personal attacks.

### **5.3 The Competition Process**

The Debate Competition is a three (3) stage process consisting of isolation, resolution and debate stages. Competitors will progress through the stages as per the provided debate schedule.

JDCC volunteers will escort competitors between each of the competition stages. When competitors are in transit between stages, they must not make attempts to communicate with any person, in any form including, but not limited to, talking, hand gestures, nodding and facial gestures. A competitor may communicate with a JDCC volunteer only when explicitly asked a question; the response must be directed to the inquirer and must only contain the answer to the question asked. Any unauthorized attempt to communicate will result in the immediate disqualification of the offending team.

#### **5.3.1 Isolation**

All debate competitors are required to enter isolation as the initial competition stage. As debates progress throughout the day, a controlled environment, such as isolation, is essential to guarantee that resolutions being debated are not "leaked" to competitors prior to their debate. Isolation will be operated under the

rules of the Academic Competition as outlined in Section 4.3.1 of this document.

### **5.3.2 Resolution**

During the resolution stage, competing teams will generate their arguments. Each of the debates in the preliminary round will have a thirty (30) minute resolution period. Debates in the playoff round will have a forty five (45) minute resolution period. Individual resolution rooms will be allocated to each team and no personal belongings are allowed in the room. Teams found to be in possession of banned materials will be disqualified from the respective competition.

Each resolution room will have the following materials available:

1. One (1) copy of the resolution
2. One (1) copy of the note denoting which side the team shall represent
3. Stationary (pens and paper)

The OC reserves the right to give additional resources to teams in resolution; in the event that this is done, all teams in the same case must be given the same resources.

Competitors in resolution are not permitted to communicate with any person except members of the OC and JDCC volunteers. If any team member is exposed to unauthorized communication during resolution, the offending case team will be disqualified. All disqualifications in the resolution stage are considered final and closed to appeal.

All teams will be given a five (5) minute warning before the end of resolution. If groups continue to work after resolution concludes, the team will be immediately disqualified.

Teams may bring the notes generated in resolution to the debate but must return all other materials, including, but not limited to, pens, resolution and assignment of role to JDCC volunteers.

### **5.3.3 Debate**

Competing teams will sit on opposite sides of the debate forum, separated by the Speaker of the House in the middle. Side government will sit to the right of the Speaker of the House. Each team will have their own lectern. Pens will be provided. The debate will proceed as described in Section 5.2 above.

#### **5.3.3.1 Individual Scores**

After each round, each speaker will be assigned individual speaking points by the judges. These points indicate how effective the speaker was in conveying arguments, refuting arguments and asking valid points of information. The judge's scorecard is below.

## JDC Central 2012 Debate Ballot

Resolution: THW/THB

Judge's Name: \_\_\_\_\_ Room#: \_\_\_\_\_ Round#: \_\_\_\_\_

<b>GOVT:</b>	<b>OPP:</b>
PM:	MO1:
CM:	MO2:
PS:	LO:

		GOVERNMENT			OPPOSITION		
Category	PTS.	PM	MC	PS:	MO1	MO2	LO
Evidence	/8						
Analysis	/8						
Clash/Rebuttal	/8						
Organization	/8						
Presentation	/8						
Parl. Style	/5						
Individual Total	/45						
Team Total	/135						

**In my Opinion the Debate was won by side: Government / Opposition**

It is assumed that the team with the higher total team score has won the debate if that is not the case please initial here: \_\_\_\_\_.

Judges Signature: \_\_\_\_\_

\*\*\*Please do not speak to the other Judges until all ballots have been given to the designated volunteer.

JUDGES NOTES:

<b>Government</b>	<b>Opposition</b>
Prime Minister:	Member of the Opposition 1:
Minister of the Crown:	Member of the Opposition 2:
Parliamentary Secretary:	Leader of the Opposition

Judge's Ballot Categories

Categories	Max Score:
<b>Evidence:</b> Introduce adequate and relevant facts, statistics, authorities and other hard and relevant data/arguments to support their contentions.	8
<b>Analysis:</b> Does the debater understand the crucial issues in the debate? Distinguish between substance and rhetoric? Are the definitions of terms and the interpretation of the resolution sound and reasonable?	8
<b>Clash/Rebuttal:</b> Does the debater perceive and successfully respond to opponent's challenges? Refute specific points made by opponents as well as their case in general? Demonstrate use logic and evidence to defend own team's contentions as well as to destroy opponent's? Effective use of POIs.	8
<b>Organization:</b> Does the debater present material in a clear, fluent, coherent manner? Develop the case well? Has the speech an effective introduction and conclusion and sound internal organization? Do all the speakers for the team present a consistent and coordinated case?	8
<b>Presentation:</b> Is delivery smooth and spontaneous or stilted? Consider poise, enunciation, quality and use of voice, ease and effectiveness of gestures, emphasis, variety and other mechanics of good speaking. Penalize for reading or memorization.	8
<b>Parliamentary Style:</b> Does the debater address their speech to the speaker and not directly to their opposition? Is the debater maintaining proper decorum and upholding all the rules of the house? The debater must not refer to other members by their names but instead by their official titles or "honorable colleague".	5
<b>Individual Total</b>	45
<b>Team Total</b>	135

### *5.3.3.2 Win-Loss Record*

Each team will also be assigned a win-loss record, tracking their success. A win-loss record of three to two (3-2) denotes a team that has won three (3) rounds and lost two (2). Generally, the team with the higher speaker points will win the round, except in extraordinary cases. The winner of the round will be determined by majority vote of the judges.

### *5.3.3.3 Tournament Structure*

Each team will compete in three (3) debates during the preliminary round which will take place on Saturday. Team matchups will be randomly assigned and no team will face the same team twice in the preliminary rounds. The OC will attempt to ensure that each team has the opportunity to argue on both the government and opposition side during the preliminary round.

After the conclusion of the preliminary round, teams will be ranked from highest to lowest by win-loss record. In the likely event that two teams have the same win-loss record, the tie will be broken by ranking them from highest to lowest by cumulative average team scores over the preliminary rounds. These rankings will be the basis for seeded playoff round.

Following the preliminary rounds, a single elimination tournament will begin which will include a semi-final round, third place debate and final debate. The top four (4) ranked teams will compete in the semi-finals on Sunday morning. The selection of government and opposition sides in the playoff round will be given to the team with the higher win-loss record. In the event that there is a tie in win-loss record, the sides will be determined by a coin toss. The semi-finals will be seeded such that:

- the number one (1) seed will face the number four (4) seed
- the number two (2) seed will face the number three (3) seed

Teams holding the ranks five (5) and six (6) following the preliminary rounds will compete against each other in a challenge debate. The winner of this challenge debate will be awarded the rank of five (5) and the loser will be awarded the rank of six (6). Teams with a ranking of seven (7) or greater after the preliminary round will not compete in further debates and their preliminary ranks will become final.

The losers of the semi-finals will face each other in a third place debate. The winner of this debate will be ranked third (3<sup>rd</sup>) and the loser of the match will be ranked (4<sup>th</sup>).

The winners of the semi-finals will face each other in the final debate. The loser of the final debate will be ranked second (2<sup>nd</sup>). The winner of the final debate will be named champions of the Debate Competition and ranked first (1<sup>st</sup>).

## **6.0 Sports Competition**

The Sports Competition will be comprised of two (2) sports tournaments. Each sport will be recognized as an individual tournament within the overall Sports Competition. Teams will receive points based on their rankings within each tournament to determine JDCC Sports Competition champions.

### **6.1 Team Composition and Eligibility**

Each team must be composed of eight (8) players with a gender ratio no greater than five to three (5:3) in favour of any one gender. Delegates who compete in the Sports Competition are not eligible to compete in any other category at JDCC, except the Charity and Participation Competitions.

#### **6.1.1 Substitute Players**

Each team may select one (1) male and one (1) female substitute player from their respective JDCC team to play in the event that a member of the sports team is injured and unable to play. Once these players are called to play in the Sports Competition, they become ineligible to compete in any other competition at JDCC. The team member that the substitute player replaces will not be permitted to return to the Sports Competition.

#### **6.1.2 Sports Captain and Alternate**

Each competing team must have one (1) Sports Captain and one (1) alternate. These players should be identified with a large “C” or “A” on their jerseys respectively. Only the Sports Captain and alternate may speak with the referee. If neither the captain nor alternate are currently playing, the referee will select a player on the court to speak with.

## **6.2 Sport # 1 Rules**

## **6.3 Sport #2 Rules**

## **6.4 The Competition Process**

Each tournament will be held as a separate tournament within the competition. The winner of the overall Sports Competition will be determined by the combined rankings from each tournament as outlined below.

### **6.4.1 Tournament Scoring System**

Two (2) separate scores will be tabulated for each team. Each tournament shall have a separate set of

scores. These scores include a team's win-loss record and goal/point differential and are used to determine final rankings of schools in each tournament.

#### **6.4.1.1 Win-Loss Record**

A win-loss record will track the success of teams in each tournament. A win-loss record of three to two (3-2) denotes a team that has won three (3) games and lost two (2).

#### **6.4.1.2 Goal/Point Differential**

A goal/point differential record will also be kept for each tournament. This number will be the cumulative total of goals/points that a team has won or lost by. For example, the winning team for a game with a final score of two to one (2-1) would have one point (+1) added to their goal/point differential; the losing team would have negative one point (-1) added to their goal/point differential.

##### **6.4.1.2.1 Mercy Goal/Point Differential**

No team shall be able to record a goal/point differential of greater than seven (7) times the value of one goal at any time during a game. For example, if a goal is worth one (1) point, the mercy differential would be seven (+7); if a goal is worth two (2) points, the mercy differential would be fourteen (+14).

Games will be allowed to proceed if the mercy goal/point threshold is reached or exceeded, but the winning team may only add the maximum allowed goal/point differential to their cumulative total. Attempts to run-up the score beyond the mercy goal/point differential may affect a team's overall Participation Points if the offending team is playing in an unsportsmanlike manner.

#### **6.4.2 Refereeing of Matches**

Matches in both tournaments will be presided over by a referee. All decisions made by the referee during play are considered final. Any objections in regards to interpretation of the rules must be communicated to the VP Sport for consideration following the conclusion of the game. The VP Sport may not alter any decision made by a referee but may clarify interpretation of rulings to be upheld in future matches. All decisions made by the VP Sport are considered final and closed to appeal.

#### **6.4.3 Tournament Structure**

Each tournament will consist of a round robin preliminary round followed by a single elimination playoff round. The OC will attempt to ensure that teams face each competing school at least once over the duration of the Sports Competition.

##### **6.4.3.1 Preliminary Round**

Team matchups will be assigned at random during the preliminary round. Following the preliminary round, teams will be ranked from highest to lowest by win-loss record to determine the preliminary standings for the tournament. In the likely event of a tie in win-loss record, the tie will be broken by

ranking the tied teams from highest to lowest by goal/point differential for that tournament. In the event that there is a tie in goal/point differential, teams will be ranked from highest to lowest by number of sweeps (winning the first two (2) matches in a three (3) match game).

#### **6.4.3.2 Single Elimination Playoff Round**

The top four (4) ranked teams following the preliminary round will advance to the single elimination playoff round. The playoff round will consist of semi-finals, a third (3<sup>rd</sup>) place match and finals.

The semi-finals matchups will be seeded such that:

- the number one (1) seed will face the number four (4) seed
- the number two (2) seed will face the number three (3) seed

The losers of the semi-finals will face each other in the third (3<sup>rd</sup>) place match. The winner of this match will receive the rank of third (3<sup>rd</sup>) and the loser will be ranked fourth (4<sup>th</sup>).

The winners of the semi-finals will face each other in the final round. The winner of this match will be crowned the champions of the tournament and receive the rank of first (1<sup>st</sup>). The loser of this match will be ranked second (2<sup>nd</sup>).

#### **6.4.4 Sports Competition Standings**

Teams shall receive overall Sports Competition points based on their final ranking in each tournament. These points will be awarded as follows:

- Champions will be awarded ten (10) points
- Runners-up will be awarded eight (8) points
- Second runners-up will receive six (6) points
- Fourth (4<sup>th</sup>) place will receive five (5) points
- Fifth (5<sup>th</sup>) place teams will receive three (3) points
- Sixth (6<sup>th</sup>) place teams will receive one (1) point
- All other teams will receive zero (0) points

Each team's points for all tournaments will be added together to form their final score and teams will be ranked from highest to lowest by overall points to determine the final rankings for the Sports Competition.

In the event that there is a tie in overall points, tied teams will be ranked from highest to lowest by combined win-loss record from each tournament. In the event that there is a tie in win-loss records, tied teams will be ranked from highest to lowest by an adjusted combined goal/point differential (goal/point differentials will be adjusted to equalize to the value of one (1) goal/point in each tournament). In the event that there is a tie in goal/point differential, teams will be ranked from highest to lowest by number of sweeps (winning the first two (2) matches in a three (3) match game).

## **7.0 Social Competition**

This section outlines the structure, rules and evaluation of Social Competition at JDCC. This section serves as the basis for all decisions made in regards to the Social Competition.

### **7.1 Team Composition and Eligibility**

A social team must be comprised of four (4) competitors. Each team must have two (2) male and two (2) female competitors. Delegates who compete in the Social Competition are not eligible to compete in any other competition at JDCC, except the Charity and Participation Competitions.

#### **7.1.1 Substitute Players**

Each team may select one (1) male and one (1) female substitute player from their respective JDCC team to compete in the event that a member of the social team is injured and unable to compete. Once these players are called to play in the Social Competition, they become ineligible to compete in any other competition at JDCC.

### **7.2 Overview**

The Social Competition unites students to participate in extreme challenges and outrageous events. The team focused atmosphere provides a challenging and entertaining team building experience for business students. The goal of the Social Competition is to create a dynamic and interactive event which engages competitors in social challenges which focus on teamwork and creativity.

Social competitors will be tested physically and mentally over the course of the weekend in a number of extreme challenges. These highly energetic challenges will test the team's ability to work together and overcome obstacles with creative solutions.

The Social Competition will hold a common theme throughout the events. This theme shall be announced by the VP Social and will be documented in the JDC Central Organizing Committee Guide.

### **7.3 The Competition Process**

The Social Competition is comprised of eight (8) separate social events that will challenge competitors to remain focused and energized throughout the weekend. No events will require competitors to consume food or drink.

#### **7.3.1 Event Scheduling and Details**

The Social Competition will begin at 0100 (1am) on the Saturday of JDCC and will conclude at 1700 (5pm) on the Sunday of JDCC. Social events may occur at any time during this period and competitors are expected to be on-call throughout the duration of the competition.

Complete event details will not be available to competitors until the beginning of each challenge. Teams will be given prior notice regarding the nature of the event and supplies needed.

### **7.3.2 Event Costumes**

All teams will be required to have 4 costumes for the entire competition. These costumes will be used for 2 social challenges each.

### **7.3.3 Event Notification**

Social competitors must be on-call at all times during the competition. JDCC social staff will contact all competing teams via phone call before each event is to occur, giving reasonable time to allow for teams to arrive at the event. Each team can report up to four (4) team contact numbers to the JDCC social staff. In the event that the first number is unreachable, JDCC social staff will continue, in order, down the list. If all numbers are unreachable, JDCC staff will continue to cycle through the numbers until the event begins. Competing teams are responsible for ensuring that cell phones are charged at all times.

### **7.3.4 Competitor Conduct**

Teams are expected to abide by the JDC Central Code of Conduct at all times and any breach of the Code of Conduct during a social event will result in disqualification from that specific event. Cheating will not be tolerated and any teams caught cheating during an event will be disqualified from that specific event.

All social competitors must remain completely sober throughout the Social Competition. JDCC Captains will be notified if any of their social competitors become intoxicated during the competition. Competitor that arrive for an event intoxicated will be immediately disqualified from that event and the overall point score of the respective team will be reduced by twenty five (25) percent per intoxicated team member. If an event requires a specific number of competitors and a team is unable to fulfil the requirements for that event due to the disqualification of a team member, the entire team will be disqualified from that specific event.

Competitors are required to arrive to all social events on time. Claims of ignorance of event times will not be tolerated. Teams who fail to arrive at an event on time will be deducted spirit points and will have no special accommodations made for them by JDCC social staff. In cases where the event structure permits a late team to participate, the team shall be allowed to compete when they arrive. Should the event structure not be conducive to starting late, the team will be disqualified. The final decision of whether or not the event structure allows for late teams to participate lies with the VP Social.

### **7.3.5 Scoring**

Each event shall be scored out of one hundred (100) points. All events shall allocate fifty (50) points to spirit and seventy five (75) points to the event outcome.

Spirit points will be judged using the following criteria:

- Cheering on your own team
- Cheering on other teams
- Participation and intensity
- Being wild and spontaneous
- Creativity of costumes

Event outcome scoring rubrics will be different for each event and may be comprised of up to three (3) different components. These components and their weighting will be discussed with all competitors before each event begins to ensure full understanding of the evaluation criteria. Event outcome components may be qualitative or quantitative and include, but are not limited to, placement in a timed event, completion of a challenge, and creativity of solutions.

### **7.3.5 Social Competition Rankings**

At the conclusion of the Social Competition, the scores for each event will be added together and teams will be ranked. The team receiving the most points will be declared champions of the Social Competition.

## 8.0 Charity Competition

This section outlines the structure, rules and evaluation of Charity Competition at JDCC. This section serves as the basis for all decisions made in regards to the Charity Competition.

### 8.1 Team Composition and Eligibility

All team members as defined in the Team Composition and Eligibility section of this document are eligible to compete in the Charity Competition. All activities completed by JDCC team members that contribute to the Charity Competition must be completed between September first (1<sup>st</sup>) and December thirty first (31<sup>st</sup>) during the calendar year immediately preceding JDCC.

### 8.2 Charity Competition Process

The Charity Competition will be comprised of three components, including the Groovin' for Charity event, volunteer hour recognition and fundraising activity recognition. Activities recognized under one component of the Charity Competition cannot be recognized under any other component.

#### 8.2.1 Groovin' for Charity

Groovin' for Charity is a dance-a-thon event which must be hosted by all JDC Central teams. All JDC Central team members must participate in the event, unless a written request is sent to the Organizing Committee with adequate justification. Participants must keep dancing throughout the course of the event, when possible, and the event must last for at least four (4) hours. Each team must hold its Groovin' for Charity event before the specified date in the Important Dates section of the JDC Central Organizing Committee Guide.

All funds raised during Groovin' for Charity will benefit Big Brothers Big Sisters of Canada. Competing teams must coordinate the submission of funds raised with their local agency for Big Brothers Big Sisters of Canada. Contact information for local agencies can be found at [www.sharealittlemagic.ca](http://www.sharealittlemagic.ca).

Teams will be ranked by the total amount of money their event raises and only JDCC competitors and Team Executives may actively raise funds; this includes pre-event pledges and fundraising during the event. Only funds received before the completion of the event will be counted towards the team's total. Teams will receive recognition for an extra one hundred fifty (150) dollars for each complete one (1) hour time period beyond the minimum event length.

Music played at the event must be catered to the venue in which the event is held. Events that are held in public spaces should play music that avoids the use of offensive language.

#### 8.2.2 Volunteer Hour Recognition

Teams will be recognized for volunteer hours that their team competitors provide to charitable organizations prior to the competition. In order to receive recognition, a competitor must volunteer time

with a registered charity and the work done must create a direct benefit for the community. Volunteer work with student organizations will be ineligible for recognition, unless the hours are spent volunteering at an event that benefits a charitable organization; volunteer hours spent planning these events will not be recognized. Any hours contributed by team competitors will be valued at ten (10) dollars per one (1) hour.

Organizations must be approved by the OC in order to receive recognition for volunteer hours. The OC will require the organization's registered charity number and the contact information for a representative of the organization. Each team must submit a completed JDCC Charity Log showing all volunteer hours completed and a signed recognition of volunteer hours completed from a representative of each charitable organization before the deadlines outlined in the Important Dates section of the JDC Central Organizing Committee Guide. All hours that are claimed will be verified with the charitable organizations.

### **8.2.3 Fundraising Activity Recognition**

Teams will receive recognition for funds raised for charitable organizations by JDCC competitors. Fundraising activities will only receive recognition if the specific fundraising activity is wholly organized and executed by JDCC competitors and Team Executives. For example, organizing a JDCC CIBC Run for the Cure team to fundraise for the Canadian Breast Cancer Foundation would count towards the fundraising total as the team is organized by, and comprised solely of, JDCC competitors and Team Executives. Funds will not be recognized if individuals who are not JDCC competitors or Team Executives assisted in the fundraising effort.

Each team must submit a completed JDCC Charity Log showing all funds raised and copies of donation receipts from the registered charities to the JDCC Organizing Committee before the deadlines in the Important Dates section of the JDC Central Organizing Committee Guide will be recognized.

### **8.2.4 Charity Competition Point Allocation**

Dollar totals from each component of the Charity Competition will be added together and schools will receive a maximum of three (3) points based on their total dollar amounts as follows:

#### Top Three (3) Teams:

- Team with highest total: three (3) points
- Team with second (2<sup>nd</sup>) highest total: two and one half (2.5) points
- Team with third (3<sup>rd</sup>) highest total: two (2) points

#### Other Teams:

- Greater than five thousand (5000) dollars: one and one half (1.5) points
- One thousand (1000) to four thousand nine hundred ninety nine (4999) dollars: one (1) point
- Less than one thousand (1000) dollars: zero (0) points

The team with the highest point total will be named the champions of the Charity Competition.

## 9.0 Participation Competition

This section outlines the structure, rules and evaluation of Participation Competition at JDCC. This section serves as the basis for all decisions made in regards to the Participation Competition.

### 9.1 Team Composition and Eligibility

All team members as defined in Section 3.0 (JDCC Team Composition and Eligibility) of this document compete in the Participation Competition. No team member can be exempt from the Participation Competition, with the exception of volunteers who are not a part of the official team roster. The actions of JDCC delegates while participating in official JDCC events, including components of the competition that lie outside of the main competition dates, will contribute to the participation score for their respective school.

### 9.2 Participation Point Distribution

Participation Points are awarded to encourage competitive congeniality at JDCC. The points will be divided into two (2) categories including attendance and spirit of competition. Teams will be evaluated on their performance in these categories throughout the week.

#### 9.2.1 Attendance Points

Thirty (30) Participation Points will be allocated for attendance. These points evaluate each team's attendance at academic, debate, sport and social events. Team members attending these events to observe will be asked by JDCC staff to sign a participation register. Only JDCC team members, as defined in Section 3.0 (JDCC Team Composition and Eligibility) of this document, will be permitted to sign the participation register and must display a valid identification badge. It is the responsibility of the competitors to ensure that they have signed the participation register. No adjustments will be made once the participation register has been submitted for point tallying after the conclusion of the event.

The total number of sign-ins for each team over the duration of the competition will be summed to form the team's Attendance Record. If a team has fewer competitors than a full team, the Attendance Record will be adjusted to reflect their Equivalent Full Team Attendance Total (EFTAT) as follows:

$$\text{EFTAT} = \text{Attendance Record} * (\text{Full Team Size} / \text{Team Size})$$

The teams will be ranked from highest to lowest Equivalent Full Team Attendance Total. An Attendance Ratio comparing each team to the highest ranked team will then be calculated as follows:

$$\text{Attendance Ratio} = \text{Team's EFTAT} / \text{Highest Ranked EFTAT}$$

The number of Attendance Points awarded will be calculated as follows:

$$\text{Attendance Points Total} = \text{Participation Points Allocated to Attendance} * - [(\text{Rank} - 1) * (0.5)]$$

Note: Volunteers cannot are not eligible to contribute to their team's sign-in points

## **9.2.2 Spirit of Competition**

Seventy (70) points will be allocated for spirit of competition. These points are divided into three (3) components including team spirit, creativity, and congeniality and sportsmanship. Each team will begin the competition with an average of seventy (70) percent in each component. Points will be awarded or deducted throughout the competition. Spirit of Competition points are assigned at the discretion of the OC in consultation with JDCC volunteers, JDCC Captains and competitors.

### **9.2.2.1 Team Spirit**

Team Spirit will be judged by the level of enthusiasm and energy shown by teams throughout the competition. Team Spirit can be shown by cheering for other teams and your own, using appropriate costumes and swag, participating at night events and keeping levels of enthusiasm high.

### **9.2.2.2 Creativity**

Creativity will be judged by a team's ability to stand out in a unique and positive way. Unique costumes and cheers will contribute greatly to a team's creativity score.

### **9.2.2.3 Congeniality and Sportsmanship**

Congeniality and Sportsmanship will be judged on friendliness, support, and respect shown to other teams, JDCC volunteers, and the OC as well as adherence to JDCC rules and regulations. Teams that make extra effort to show support and encourage friendly competition will be ranked highly in this category.

Teams that show disrespect towards others, negative attitudes or defiance of JDCC rules will receive poor scores in this category. JDCC Captains will be notified of all incidents which will negatively affect their team's score in this category. Point deductions are at the discretion of the OC and will be handled on a case-by-case basis.

## **9.2.3 Participation Point Standings**

Participation points from each category will be added together to form a team's overall participation score. Teams will be ranked from highest to lowest and the team with the most participation points will be named champions of the Participation Competition.

## **10.0 Appeals Process**

Any decision which is not considered final and closed to appeal may be appealed to the OC. The appeals process will be executed as follows.

### **10.1 General Appeals Process**

All JDCC Captains and the OC acknowledge that the appeal process is a constructive investigation of a previously made decision and agree to be prepared with the most complete information possible to be presented in a constructive manner. This includes bringing forward statements from delegates.

A decision that this document establishes as being final and closed to appeal cannot be appealed and will not be reconsidered. It is the responsibility of the JDCC Captain to ensure that all team members are aware of JDCC rules and regulations, paying particular attention to non-appealable offenses.

#### **10.1.1 Neutral Third Party**

For all appeals, the Canadian Association of Business Students (CABS) shall act as a neutral third party and be present at the hearings of all appeals which are voted on by the Co-Chairs. In the event that the final vote is tied, a representative from CABS shall cast the tie-breaking vote. Furthermore, should a member of the OC be unable to hear an appeal or forgo his or her right to vote on the appeal, a representative from CABS shall cast a vote in the OC member's absence.

The CABS representative overseeing appeals may overturn the decision of the OC if he or she can demonstrate that the OC has deliberately neglected its responsibility to complete its due diligence. The decision to overturn an appeal ruling must be made in the hearing and cannot be made after the close of the hearing.

#### **10.1.2 Submission of an Appeal**

Appeals must be brought forward by a JDCC Captain, with the exception of Sports and Social Competition Appeals as described in their respective subsections below. All appeals must be directed directly to the appropriate member of the Organizing Committee for the competition from which the appeal is based. These roles are defined in the competition specific sections below. Appeals must be requested as outlined below.

##### **10.1.2.1 Statute of Limitations**

Appeals may only be requested under the following conditions:

1. The decision being appealed occurred less than three (3) hours before the time at which the appeal was submitted to the OC
2. The appeal was submitted to the OC Within 30 minutes of the end of the event on Sunday

If any of the above conditions are false, the decision will be considered final and closed to appeal. Appeals for the Social and Sports Competitions are subject to additional restrictions, described in their respective subsections below

#### **10.1.2.2 Recognition of Appeal**

An appeal may be dismissed by the OC for any of the following reasons:

1. Appeal is not valid (ie. appealing a decision which is final and closed to appeal)

An appeal may be deferred by the OC for any of the following reasons:

1. Appeal lacks a reasonable amount of supporting information
2. Appeal is not presented in a constructive manner

Deferred appeals will remain active until the decision is considered final and closed to appeal, as per the Statute of Limitations above. During this time, the JDCC Captain may revise the appeal and resubmit it to the OC for consideration.

In the case that an appeal is deferred or dismissed by a JDCC Vice President, the JDCC Captain may request that the appeal be escalated to the Co-Chairs. In the event that an appeal is deferred or dismissed by a Co-Chair, the JDCC Captain may request that the appeal be heard by another Co-Chair. In the event that a simple majority of Co-Chairs defer or dismiss the appeal, the JDCC Captain may request that the neutral third party named above decide to dismiss the appeal or open the appeal for hearing. The neutral third party cannot decide to further defer an appeal.

Once an appeal is recognized by the OC, a formal hearing of the appeal will begin.

#### **10.1.3 Hearing and Ruling of Appeals**

If a team is named in an appeal filed by another JDCC Captain, the Captain of the defending team will be notified immediately by the OC and must immediately begin assembling information to defend his or her position. Failure to prepare and present complete information in a constructive manner may result in a judgment against the defending team and a deduction of Participation Points.

A hearing of the appeal will be scheduled with JDCC Captains and OC members that are named in the appeal at the earliest possible time following the submission of the appeal. Reasonable consideration will be given to parties which are required to gather additional information before the hearing.

The OC must make all reasonable attempts to gather complete statements from involved parties to ensure that an objective view of the situation is presented at the hearing before making a final decision.

All rulings on appeals will be made by the OC after hearing testimony from involved parties. Rulings will be decided as per the procedures outlined in the subsections below. These decisions will be considered final and closed to further appeal.

## **10.2 Competition Specific Appeals**

Additional restrictions are imposed on appeals in the following competitions.

### **10.2.1 Academic and Debate Competition Appeals**

Appeals regarding decisions made in the Academic and Debate Competitions must be directed to the VP Academic and all Co-Chairs via email, stating the purpose of the appeal, parties involved, and basic relevant information. If a JDCC Captain requires access to a computer to submit an appeal, he or she will be granted access to a computer in the OC's headquarters.

In the event that a decision is made that an academic or debate case team wishes to appeal, the case team should ask a JDCC volunteer to communicate their intent to appeal to their JDCC Captain. The case team is entitled to draft a short statement on paper, including names of the OC member or JDCC volunteer that made the decision in question, which the JDCC volunteer will deliver to the appropriate JDCC Captain. At this point in time, the team may continue to move forward through the competition process while their JDCC Captain files the appeal, pending the ruling on the appeal.

The VP Academic has the authority to make a final decision on the appeal if consensus between parties can be reached. In the absence of consensus, the VP Academic will be responsible for making a recommendation which will be voted on by the Co-Chairs.

### **10.2.2 Sports Competition Appeals**

Appeals regarding decisions made in the Sports Competition must be directed to the VP Sport during the course of the tournament and do not have to be submitted in writing. Appeals must be presented immediately following the conclusion of the match for which the appeal is based and may only be brought forward by the Sports Team Captain. Appeals made after the beginning of the next match or after the close of the tournament will not be considered.

Appeals may not be made to alter the outcome of any match as referees' decisions are considered final. Appeals should be for the purpose of clarifying interpretation of rules and implementing said clarifications moving forward. Under no circumstance will the outcome of an appeal be enforced retroactively.

The VP Sport will be responsible for making a decision on each appeal at the time it is raised. This decision will be considered final and closed to further appeal.

### **10.2.3 Social Competition Appeals**

Appeals regarding decisions made in the Social Competition must be directed to the VP Social and do not have to be submitted in writing. Appeals must be presented immediately following the conclusion of the event for which the appeal is based and may only be brought forward by the Social Team Captain. In this

circumstance, the VP Social will be responsible for making a decision.

Appeals that are not presented immediately following an event or appeals to overturn the decision of the VP Social must be brought forward by the JDCC Captain and must be directed to the VP Social and both Co-Chairs via e-mail. If a JDCC Captain requires access to a computer to submit an appeal, he or she will be granted access to a computer in the OC's headquarters. Under no circumstance will such an appeal be permitted to alter the standings of an event. In this circumstance, the VP Social will be responsible for making a recommendation which will be voted on by the Co-Chairs.

#### **10.2.4 Charity Competition Appeals**

Appeals will not be permitted in the Charity Competition and all decisions by the OC will be considered final and closed to appeal.

#### **10.2.5 Participation Competition Appeals**

Appeals will not be permitted with regards to the Attendance portion of the Participation Competition and participation registers will be considered final and closed to appeal once submitted for tallying by the JDCC volunteer in charge.

Appeals with respect to the Spirit of Competition portion of the Participation Competition may only be raised when the OC informs a competing team of a point deduction. These appeals must be brought forward by the JDCC Captain and must be submitted to both Co-Chairs and the relevant VP, if applicable. The appeal must be sent via email, stating the purpose of the appeal, parties involved, and basic relevant information. If a JDCC Captain requires access to a computer to submit an appeal, he or she will be granted access to a computer in the OC's headquarters.

The relevant VP will be responsible for making a recommendation which will be voted on by the Co-Chairs. In the absence of a VP in the appeal review, the Co-Chairs will be jointly responsible for making a final decision.

## **11.0 Competition Awards**

At the conclusion of all the competitions, awards will be presented at the Awards Gala. These awards are divided into two categories including Recognition Awards and Achievement Awards. Each award listed below will be presented at the gala.

### **11.1 Recognition Awards**

Recognition awards do not contribute to the JDC Central School of the Year or Half Team of the Year point totals and are awarded in recognition of outstanding effort and contribution of members of the JDC Central competition. These awards, along with their criteria, are listed below.

#### **11.1.1 Faculty Advisor Award Criteria**

Every school is required to have a faculty advisor attend JDC Central and this award recognizes a faculty member that demonstrates exemplary commitment and dedication to his or her team. This person embodies the spirit of JDC Central in excellence, integrity, congeniality and involvement.

To be eligible for this award, each JDCC Captain must submit a one (1) page letter of recommendation outlining their faculty advisors' involvement and activities throughout the year. This letter should show how this individual has gone above and beyond to provide value and service to the school's JDCC team and the JDCC competition as a whole. A photo of the faculty advisor must be provided with the letter of recommendation. Written submissions must be completed and sent to the OC by December 31<sup>st</sup>.

Teams Captains and faculty members will be sent all the applications to review. Each school has 2 votes for Faculty of the Year (1 from faculty, 1 from captain) and the OC will receive one (1) vote.

#### **11.1.2 OC of the Year Award**

This award recognizes a competing team's organizing committee for outstanding effort and dedication throughout the year. The award will be judged on the following criteria:

- Adherence to deadlines
- Organization and quality of documentation
- Initiative within your team and school
- Community involvement
- Contribution to JDCC as a whole
- Compliance with JDCC Rules & Regulations
- Overall conduct and spirit

The winner of this award will be selected by the JDCC OC.

### 11.1.3 Volunteer of the Year

This award recognizes the contributions of a JDCC volunteer who has gone above and beyond to ensure the success of JDCC. This person will have made significant contributions to the operations of JDCC and will have shown leadership, good judgement and respect for others. The winner of this award will be selected by the JDCC VP Human Resources.

### 11.1.4 Groovin' for Charity Award

This award recognizes the team that raised the most money during their Groovin' for Charity event, including dollars raised and virtual dollars awarded for extended length events. At the time this award is presented, the OC will also make a vanity cheque presentation to the charity for which the funds were donated.

### 11.1.5 Sportsmanship Award

This award recognizes the team that displays the best spirit of competition throughout JDCC. This team will have actively supported other teams by cheering, offering support and assistance, maintaining composure in competitive environments, showing respect to others, and adhering to the rules of JDCC. The winner of this award will be selected by the OC.

### 11.1.6 Team MVP Awards

This award recognizes the MVP of each team that displays the best spirit of competition leading up to and throughout JDCC. Selected by Team Captain(s), the MVP Award is awarded to one member of each team at the Wine and Cheese

### 11.1.7 Top Speakers Awards

These awards recognize the top 3 speakers from the debate tournament based on their overall speaker score from the round-robin portion of the debate tournament.

## 11.2 JDC Central School of the Year Awards

JDC Central School of the Year awards are determined by performance in the various competitions throughout JDC Central as outlined in this document. Points are awarded to all competitors based on their performance in each competition and contribute towards the achievement of the JDC Central School of the Year and Half Team of the Year awards.

### 11.2.1 JDC Central School of the Year

The point distribution for the different JDC Central competitions is outlined below:

Academic Competition	8 cases * 10 points	=	80
Debate Competition			10

Sports Competition	2 tournaments * 10 points	=	20
Social Competition			10
Charity Competition			5
Participation Competition			<u>10</u>
Total			135

All numbers will be rounded to two (2) decimal places. Teams will be ranked from highest to lowest according to the point distribution above. The full team with the highest number of points will be named JDC Central School of the Year and will be presented with the JDC Central School of the Year trophy. Awards will also be presented to the second (2<sup>nd</sup>) and third (3<sup>rd</sup>) ranked teams.

The half team with the highest number of points will be named JDC Central Half Team of the Year and will be presented with an award. There will be no second (2<sup>nd</sup>) or third (3<sup>rd</sup>) place awards.

Final point calculations and awards presented for each competition are described in detail in the following subsections.

### 11.2.2 Academic Competition Awards

Points earned for the Academic Competition will be determined by using the final rankings for each case in the Academic Competition. The formula to determine the point allocation for each case will be:

$$\text{Academic Case Score} = \text{Academic Case Points} - [(\text{Rank} - 1) * (0.5)]$$

Awards will be presented for the top three ranked teams in each academic case. The team that has the highest overall score in the academic competition will be awarded the Academic Cup

### 11.2.3 Debate Competition Awards

Points earned for the Debate Competition will be determined by using the final rankings in the Debate Competition. The formula to determine the point allocation will be:

$$\text{Debate Competition Score} = \text{Debate Competition Points} - [(\text{Rank} - 1) * (0.5)]$$

Awards will be presented to the top three ranked teams in the Debate Competition.

### 11.2.4 Sports Competition Awards

Points earned for the Sports Competition will be determined by using the final rankings for each of the tournaments in the Sports Competition. The formula to determine the point allocation for each tournament will be:

$$\text{Sports Tournament Score} = \text{Sports Tournament Points} - [(\text{Rank} - 1) * (0.5)]$$

Awards will be presented to the top three ranked teams in the overall Sports Competition as defined in the Sports Competition section of this document. Awards will not be given to the winners of each tournament

at the gala, but the OC may present these awards after the conclusion of each tournament.

#### **11.2.4 Social Competition Awards**

Points earned for the Social Competition will be determined by using the final scores for the Social Competition. The formula to determine the point allocation will be:

$$\text{Social Competition Score} = \text{Social Competition Points} - [(\text{Rank} - 1) * (0.5)]$$

Awards will be presented to the top three ranked teams in the Social Competition.

#### **11.2.5 Charity Competition Awards**

Points earned for the Charity Competition will be exactly equal to the total charity points awarded as outlined in the Charity Competition section of this document.

#### **11.2.6 Participation Competition Awards**

Points earned for the Participation Competition will be determined by using the final scores for the Participation Competition. The formula to determine the point allocation will be:

$$\text{Participation Competition Score} = \text{Participation Competition Points} - [(\text{Rank} - 1) * (0.5)]$$

Awards will be presented to the top three ranked teams in the Participation Competition.